

RENTAL PROPERTY INFORMATION QUESTIONNAIRE

Property Address:
Street Address

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City, State, Zipcode

Property Type: House Condo Townhouse Duplex Fourplex Apartment Other:

Year Built: **Number of Rental Units:**

Please complete a unit amenities worksheet for each unit on the property

Permits: Are all areas of the property constructed / remodeled with permits and in compliance with local codes and ordinance? Yes No (please explain)

Home Warranty: Do you have any home warranty for this property? Yes (please provide information) No

Legal: Is the property subject to any legal action or foreclosure? Yes (please explain) No

Restrictions: Is the Property under any Government City/County restrictions? Yes (please explain) No

HOA: Is the property governed by a Homeowner's Association? Yes No

Association Name:	
Mailing Address:	
Contact Name:	
Phone Number:	
Email:	
Tenant Restrictions:	<input type="checkbox"/> Yes <input type="checkbox"/> No if "yes", explain
Special Move-In Instructions:	<input type="checkbox"/> Yes <input type="checkbox"/> No if "yes", explain
Do you want us to pay your HOA dues?	<input type="checkbox"/> Yes <input type="checkbox"/> No if "yes", how much are the current monthly dues?

Please attach the following HOA documents. A soft copy is preferred.

- Current CC&Rs
- Rules for Tenant's
- Pool Rules & Policies
- Any other HOA document you feel is important

Gated: Is this a Gated Community? Yes No Is it Guarded? Yes No

Access Code:

Insurance: Insurance Company Name:
Policy Number:
Insurance Agent Name:
Phone Number:

Parking: Do you have a towing permit for the property?
 Yes
 No
 The HOA has a towing permit in place

If Yes, please provide a soft copy of your towing permit paperwork to Information@GowerProp.com

If No, would you like Gower Properties to obtain a towing permit for the property? The cost is approximately \$150.00. Vehicles are towed at vehicle owner's expense.

- Yes
- No

Do you have a contract in place with a towing company?
 Yes
 No

Are there parking restrictions on the property we need to manage?

- There are clearly marked "no parking" areas on the property
- There are clearly marked disabled parking spaces on the property
- There are "Restricted Parking" signs on the property to advise tenants that towing is a possibility
- There is on-property security that issues parking citations or warnings (usually HOA managed)

- There is a security camera(s) on the property that can be accessed when there is vandalism on the property

How can we access this footage when we need it?

Pool:

- Does the property have a swimming pool? Yes No
- If yes, is it a private pool or community pool? Private Community
- Is there a spa? Yes No
- How does the tenant get access to the pool? Key Code Other:
- Who maintains the pool? HOA Owner to provide pool service Tenant
- Name of Pool Service Vendor:
- Phone Number of Pool Service:
- Schedule of Pool Service (days):
- Other special concerns or directions regarding the pool?

Club House:

- Is there a Club House or other recreational facility on the property? Yes No
- How does the tenant get access to the Club House? Key Code Other:
- What amenities are included in the Club House?
- Gym equipment
- Tenant may reserve the Club House for private events. Describe rules for tenant to use the Club House.

- Other, describe

Emergency Contact (other than Owner)

- Name:
- Phone:
- Relationship:
- Email:

SIGNED BY OWNER

Date	Name (Print)	Signature*
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